

Schools/Districts Registration

May 28-31, 2024 Young Authors Conference Terms & Conditions

I understand that I am the authorized representative/contact with SparkPath for my school/district. I am responsible for sharing all Young Authors Conference event information and materials with those involved at my school/district including administration, teachers, chaperones, parents/guardians, and students.

I understand that the registration fee per student is based on BrightWorks membership status and the registration deadlines below:

BrightWorks Member: Early Bird \$41/student (\$43 after March 1)

Non-Member: Early Bird \$55/student (\$57 after March 1)

I understand that by:

- **April 5, 2024** - I need to submit my signed contract. This date is the deadline to reduce registration numbers without incurring a 30% charge per each student registration cancelled.

SparkPath is committed to offering high-quality, affordable events. This charge helps offset costs incurred due to cancellations.

- **April 15, 2024** - payment is due.
- **April 22, 2024** - I must communicate any decrease in student numbers in order to receive a partial refund. No refunds will be issued if requested after this date.

I understand that:

- I can contact Katie Wenzel to ask about adding students to my registration. Space allowing, SparkPath will try to accommodate the request.
- this event will take place unless Bethel University is closed due to unforeseen and/or unusual circumstances.
- session tickets are randomly generated for the attendees and session preferences are not guaranteed for individuals or school groups.
- my school/district must provide one adult chaperone for every fifteen students attending this event.
- all transportation and associated costs are my school/district's responsibility.
- parents/legal guardians may register their child separately from their school group regardless of the school's selection process. In such cases, parents/legal guardians are responsible for payment, event materials, transportation, and chaperoning their individual student at the event.

On behalf of my school/district, which has students and other representatives attending Young Authors Conference, I agree to hold harmless SparkPath, its officers, employees, agents, and representatives from and against all claims, actions, damages, judgments, fines, liabilities, and expenses arising from participation in Young Authors Conference, a program of SparkPath, except for sole negligence on the part of SparkPath.

Individual Student(s) Registration

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Individual student(s) are invited to attend the Young Authors Conference on any of the four days of YAC. They must be registered by their parent/legal guardian.

Individual rate: \$57/student

Important Dates:

- **April 15, 2024** - I need to return a copy of my registration confirmation email with a check mailed to SparkPath or coordinate with Katie Wenzel to pay with a credit card through PayPal. Event materials and session tickets will be mailed after payment has been received by SparkPath.
- **May 3, 2024** - Refunds will not be issued if requested after this date.

I understand that:

- I am the authorized contact with SparkPath for my student(s) and they are not attending the Young Authors Conference with their school or district.
- I, or another responsible adult I have designated (18 years or older), must remain on the Bethel University campus during this event to act as a chaperone while my student(s) attend(s) the event.

The chaperone is not required to escort my student(s) at all times. However, the chaperone must remain with my student(s) during the opening, lunch, meet them at the end of the day, and be available on-site in case of emergency.

- all transportation and associated costs are my responsibility.
- this event will take place unless Bethel University is closed due to unforeseen and/or unusual circumstances.
- session tickets are randomly generated for the attendees and session preferences are not guaranteed for individuals or school groups. However, I will have the opportunity to electronically submit the top 5 session preferences at a later date. *SparkPath will make every effort to accommodate at least one session preference.*

As the parent/legal guardian of the student(s) attending the Young Authors Conference, I agree to hold harmless SparkPath, its officers, employees, agents, and representatives from and against all claims, actions, damages, judgments, fines, liabilities, and expenses arising from participation in the Young Authors Conference, a program of SparkPath, except for sole negligence on the part of SparkPath.